

**CORPORATION OF THE
TOWNSHIP OF ADJALA-TOSORONTIO
FINANCIAL REPORT
DECEMBER 31, 2019**

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

DECEMBER 31, 2019

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THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL REPORT

The accompanying financial statements of the The Corporation of the Township of Adjala-Tosorontio ("the Municipality") are the responsibility of the Municipality's management and have been prepared in accordance with Canadian public sector accounting standards, established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, as described in Note 1 to the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Municipality's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management. Council meets with management and the external auditor to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval.

The financial statements have been audited by Baker Tilly SGB LLP, independent external auditor appointed by the Municipality. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Municipality's financial statements.

Nadeem Bean

Treasurer

April 14, 2021

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of the The Corporation of the Township of Adjala-Tosorontio:

Opinion

We have audited the financial statements of the The Corporation of the Township of Adjala-Tosorontio ("the Municipality"), which comprise the statement of financial position as at December 31, 2019, and the statements of operations, change in net financial assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2019, and its results of operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The financial statements for the year ended December 31, 2018 were audited by another auditor who expressed an unqualified opinion on those financial statements on May 13, 2020.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly SQB LLP

Chartered Professional Accountants
Licensed Public Accountants
Collingwood, Ontario
April 14, 2021

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31

	2019	2018
	\$	\$ Restated (Note 19)
Financial assets		
Cash and cash equivalents (Note 2)	6,447,401	5,084,440
Investments (Note 3)	1,203,435	2,466,002
Accounts receivable (Note 4)	1,595,352	812,840
Taxes receivable	1,404,638	1,389,638
	10,650,826	9,752,920
Liabilities		
Developer deposits and other liabilities	387,541	360,821
Accounts payable and accruals	1,621,484	1,518,552
Long-term liabilities (Note 18)	3,060,048	3,296,176
Employee future benefits (Note 9)	643,520	677,978
Deferred revenue - obligatory reserve funds and other (Schedule 1 and Note 10)	1,942,636	1,996,609
	7,655,229	7,850,136
Net financial assets	2,995,597	1,902,784
Non-financial assets		
Tangible capital assets (Schedules 2, 3 and Note 14)	45,528,389	44,391,272
Prepaid expenses and inventory	114,203	779,772
	45,642,592	45,171,044
Accumulated surplus (Note 15)	48,638,189	47,073,828

Approved _____ Mayor

_____ Date

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31

	Budget 2019	Actual 2019	Actual 2018
	\$	\$	\$ Restated (Note 19)
Revenues			
Net municipal taxation (Note 12)	7,927,108	7,736,033	7,519,575
Government grants - Federal (Schedule 1 and Note 10)	5,150	853,128	76,169
Government grants - Provincial (Schedule 1 and Note 10)	2,085,291	1,657,351	1,934,801
Grants - other sources	-	-	127,961
User fees and service charges	1,347,650	1,110,561	1,097,163
Other (Note 17)	391,500	991,004	922,064
	11,756,699	12,348,077	11,677,733
Expenses			
General government	2,726,495	1,699,660	2,280,862
Protection services	2,998,468	3,282,762	3,080,103
Transportation services	3,951,947	3,829,032	4,036,962
Environmental services	2,103,536	1,431,847	1,390,563
Health services	8,000	7,421	7,021
Recreation and cultural services	152,500	152,668	149,707
Planning and development	498,475	380,326	440,558
	12,439,421	10,783,716	11,385,776
Annual surplus (deficit)	(682,722)	1,564,361	291,957
Accumulated surplus, beginning of year		47,073,828	46,781,871
Accumulated surplus, end of year (Note 15)		48,638,189	47,073,828

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS FOR THE YEAR ENDED DECEMBER 31

	Budget 2019	Actual 2019	Actual 2018
	\$	\$	\$ Restated (Note 19)
Annual surplus	(682,722)	1,564,361	291,957
Acquisition of tangible capital assets (Schedules 2 and 3)	(3,194,005)	(2,953,908)	(2,305,168)
Amortization of tangible capital assets (Schedules 2 and 3)	1,527,158	1,527,158	1,631,654
Loss on disposal of tangible capital assets	-	289,634	1,085
Change in prepaid expenses and inventory	-	665,568	(626,846)
Change in net financial assets	(2,349,569)	1,092,813	(1,007,318)
Net financial assets, beginning of year		1,902,784	2,910,102
Net financial assets, end of year		2,995,597	1,902,784

See accompanying notes to the financial statements

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

STATEMENT OF CASH FLOW FOR THE YEAR ENDED DECEMBER 31

	2019	2018
	\$	\$ Restated (Note 19)
Cash flows from (for):		
Operating activities		
Annual surplus	1,564,361	291,957
Non-cash items:		
Amortization	1,527,158	1,631,654
Loss on disposal of tangible capital assets	289,634	1,085
	3,381,153	1,924,696
Changes in:		
Taxes receivable	(15,000)	(183,835)
Accounts receivable	(782,512)	396,595
Prepaid expenses and inventory	665,569	(626,846)
Accounts payable and accruals	102,932	321,446
Developer deposits and other liabilities	26,720	(151,325)
Employee future benefits	(34,458)	(26,991)
Deferred revenue	(53,973)	443,416
Net change in cash from operations	3,290,431	2,097,156
Capital activities		
Acquisition of tangible capital assets	(2,953,908)	(2,305,161)
Investing activities		
Investments	1,262,566	1,011,483
Financing activities		
Repayment of long-term liabilities	(236,128)	(225,608)
Net change in cash position	1,362,961	577,870
Cash and cash equivalents, beginning of year	5,084,440	4,506,570
Cash and cash equivalents, end of year	6,447,401	5,084,440

See accompanying notes to the financial statements

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

Nature of operations

The Corporation of the Township of Adjala-Tosorontio ("the Municipality") is a lower-tier municipality located in the County of Simcoe, Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes, such as the Municipal Act, Municipal Affairs Act and related legislation.

1. Summary of significant accounting policies

The financial statements have been prepared by management of the Municipality in accordance with Canadian generally accepted accounting principles for organizations operating in the local government sector as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of PSAB financial statements is on the financial position of the Municipality and the changes thereto. The statement of financial position includes all of the assets and liabilities of the Municipality. Financial assets are those assets which could provide resources to discharge existing liabilities or finance future operations. Accumulated surplus represents the financial position and is the difference between assets and liabilities. This provides information about the Municipality's overall future revenue requirements and its ability to finance activities and meet its obligations. Significant aspects of the accounting policies adopted by the Municipality are as follows:

(a) Basis of accounting

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable. Expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

(b) Cash and cash equivalents

Management considers all highly liquid investments with maturity of three months or less to be cash equivalents.

(c) Investments

Investments are recorded at cost unless there has been a decline in market value which is other than temporary in nature in which case the investments are written down to market value.

(d) Deferred revenue - obligatory reserve funds

Revenue restricted by legislation, regulation, or agreement and not available for general municipal purposes is reported as deferred revenue on the statement of financial position. The revenue is reported on the statement of operations in the year in which it is used for the specified purpose.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

1. Summary of significant accounting policies (continued)

(e) Deferred revenue - other

Funds received for services but not earned within the year are reported as deferred revenue on the statement of financial position. The revenue is reported on the statement of operations in the year in which it is used for the specified purpose.

(f) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the change in net debt for the year.

Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The Municipality capitalizes interest costs associated with the construction of a tangible capital asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Buildings	30 to 50 years
Machinery and Equipment	5 to 20 years
Roads	40 to 85 years
Water Sewer Infrastructure	10 to 100 years
Bridges	80 to 100 years
Communications	5 to 10 years
Vehicles	5 to 15 years
Furniture & Fixtures	10 years
Computer Hardware & Software	3 to 7 years

Work in process

Work in process assets are recorded at cost. When construction is completed, the tangible capital assets under construction will be transferred to tangible capital assets and amortized based on its classification.

(g) County and School Boards

The Municipality collects taxation revenue on behalf of the School Boards and the County of Simcoe. The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the School Boards and the County of Simcoe are not reflected in these financial statements.

(h) Inventory

Inventory is recorded at the lower of actual cost and net realizable value. The cost of inventories comprise all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

1. Summary of significant accounting policies (continued)

(i) Government grants

Government grants are recognized in the financial statements as revenue in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made. Conditional government grants are recognized to the extent the conditions imposed on them have been fulfilled. Unconditional government grants are recognized when monies are receivable. Government grants for acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made. Grants are recognized as deferred revenue when transfer stipulations give rise to a liability. Grant revenue is recognized in the statement of operations as the stipulation liabilities are settled.

(j) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Significant estimates exist in tangible capital assets with regard to historical costs and useful lives, significant accruals, and employee future benefits. Actual results could differ from those estimates.

(k) Segment disclosures

Municipal services have been segmented by grouping activities that have similar service objectives (by function). Revenues that are directly related to the costs of the function have been attributed to each segment. Net municipal taxation revenue is allocated to each segment based on the net surplus or deficit of that segment, and the balance is allocated to general government.

(l) Revenue recognition

Included in user charges are fees for wastewater and water usage. These fees are recognized as revenue when the service is rendered. Other user charges are recognized on an accrual basis as they become available and measurable.

Investment income (other than on obligatory funds) is reported as revenue in the period earned. Investment income earned on obligatory reserve funds is added to the fund balance and forms part of the respective deferred revenue balances.

Other revenues are recognized on an accrual basis as they become available and measurable.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

1. Summary of significant accounting policies (continued)

(m) Taxation and related revenues

Municipal tax billings are prepared by the Municipality based on assessment rolls issued by the Municipal Property Assessment Corporation. Tax rates are established annually by the Municipal Council, incorporating amounts to be raised for local services. A normal part of the assessment process is the issue of supplementary assessment rolls, which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Municipality determines the taxes applicable and renders supplementary tax billings. Taxation revenues are recorded at the time tax billings are issued.

Assessments and the related municipal taxes are subject to appeal. Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. Taxes receivable are recognized net of allowance for anticipated uncollectible amounts.

The Municipality is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

(n) Pension plan

The Municipality offers a pension plan for its eligible employees through the Ontario Municipal Employee Retirement System ("OMERS"). OMERS is a multi-employer, contributory, public sector pension fund established for employees of municipalities, local boards and school boards in Ontario. Participating employers and employees are required to make plan contributions based on participating employees' contributory earnings. The Municipality accounts for its participation in OMERS as a defined contribution plan and recognizes the expense related to this plan as contributions are made, even though OMERS is itself a defined benefit plan.

(o) Other post-employment benefits

Employee future benefits other than pension provided by the Municipality include medical and dental benefits. These plans provide benefits to employees when they are no longer providing active service. Employee future benefit expense is recognized in the period in which the employees render services on an accrual basis.

The accrued benefit obligations and the current service costs are calculated using the projected benefit method, prorated on service, and based on assumptions that reflect management's best estimates. The current service cost for a period is equal to the actuarial present value of benefits attributed to employees' services rendered in the period. Past service costs arising from plan amendments are amortized on a straight-line basis over the average remaining service period of employees active at the date of amendment. The excess of the net actuarial gains or losses over 10% of the accrued benefit obligation is amortized to expense over the average remaining service period of active employees to full eligibility.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

2. Cash and cash equivalents

Cash and cash equivalents is comprised of unrestricted and restricted amounts as follows:

	2019	2018
	\$	\$
Unrestricted	4,504,765	3,087,831
Restricted	1,942,636	1,996,609
	6,447,401	5,084,440

The Municipality's bank accounts are held at one financial institution. The bank accounts earn interest at variable rates calculated on the daily balances.

The Municipality has received Letters of Credit as described in Note 5. The Municipality also has a credit facility agreement with the bank as described in Note 6.

Restricted funds relate to obligatory reserve funds and other deferred revenue, as described in Note 10 and Schedule 1.

3. Investments

Investments comprise the following:

	2019	2018
	\$	\$
Guaranteed Investment Certificates, interest rates ranging from 2.54% to 2.62% maturing April 20, 2020.	473,000	2,232,294
Corporate bond, effective yield rate of 2.938%, maturing January 14, 2020.	37,450	15,217
Interest receivable	12,241	-
Government and corporate bonds, with effective yield rates ranging from 1.97% to 7.05%, maturing from January 2021 to December 2048.	680,744	218,491
	1,203,435	2,466,002

The market value of investments are \$1,215,483 (2018 - \$2,477,543).

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

4. Accounts receivable

Accounts receivable are comprised of the following:

	2019	2018
	\$	\$
Water receivables	241,678	238,823
HST receivable	501,847	311,774
Government receivables	266,272	144,419
Other receivables and cost acknowledgements	1,037,059	744,385
	2,046,856	1,439,401
Less: allowance for doubtful accounts	(451,504)	(626,561)
	1,595,352	812,840

5. Development and letters of credit

As part of various developments, the Municipality has received letters of credit to cover the costs of completing these projects. Letters of credit held by the Municipality at December 31, 2019 amounted to \$500,880 (2018 - \$500,880).

6. Credit facility

The Municipality has a credit facility available from TD Bank, to be used for day to day operations, in the amount of \$3,000,000. Interest is charged at the bank's prime lending rate less 0.75%.

At December 31, 2019 the balance of this facility was \$NIL (2018 - \$NIL).

7. Contingencies

In the ordinary course of business, various claims and lawsuits are brought against the Municipality. It is the opinion of management that the settlement of these actions will not result in any material liabilities beyond any amounts already accrued. No provision has been made for pending expropriations of land beyond the payments already made to affected property owners. Any additional payment made by the Municipality pursuant to claims, lawsuits or expropriations will be charged in the year of settlement.

8. Commitments

The Municipality has entered into an agreement with the Ontario Clean Water Agency to manage, operate and maintain the Municipality's water and waste water treatment facilities. The agreement stipulates a base price of \$526,750 per year increasing yearly based on the consumer price index. The term of the agreement is January 1, 2017 to December 31, 2021.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

9. Employee future benefits

The Municipality pays certain post retirement benefits on behalf of its retired employees, including extended health and dental coverage. The Municipality recognizes these post-retirement costs in the period in which the employees rendered the services. The accrued plan liability at December 31, 2019 of \$643,520 (2018 - \$677,978) and the net periodic benefit cost were determined by an actuarial valuation dated December 5, 2019. Actuarial valuations will be prepared every third year or when there are significant changes to the workforce.

Information about the defined benefit plan is as follows:

	2019	2018
	\$	\$
Accrued plan liability, beginning of year	677,978	711,073
Current benefit cost	5,568	5,275
Interest cost	23,210	24,501
Benefits paid for the year	(66,998)	(66,633)
Amortization of actuarial losses	3,762	3,762
Accrued plan liability, end of year	643,520	677,978
Unamortized actuarial losses	164,058	15,881
Accrued benefit obligation, end of year	807,578	693,859

The main actuarial assumptions employed for the valuation are as follows:

- (a) General inflation
The obligation as at December 31, 2019 of the present value of future liabilities and the expenses was determined using an annual discount rate of 3.0% (2018 - 3.5%).
- (b) Salary levels
Future general salary and wage levels were assumed to increase at 2.75% per year.
- (c) Health care costs
Health care costs were assumed to be 6.75% in 2019, decreasing by 0.3333% per year to 3.75% in 2028 and thereafter.
- (d) Dental costs
Dental costs were assumed to increase at a rate of 3.75 % in 2019 and thereafter.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

10. Deferred revenue - obligatory reserve funds and other

A requirement of the public sector accounting principles of the Chartered Professional Accountants of Canada is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may be refunded. Further details are reported on Schedule 1. The net change during the year in the restricted deferred revenue balances is made up as follows:

	2019	2018
	\$	\$
Deferred revenue, beginning of year	1,996,609	1,553,193
New deposits:		
Government grants	859,491	1,787,101
Private sources	37,914	30,623
Investment income	51,527	37,067
Transfers to capital	(1,002,905)	(1,411,375)
Deferred revenue, end of year	1,942,636	1,996,609

Included in obligatory reserves are the following:

Federal gas tax

Gas tax revenue is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Municipality and the Province of Ontario. Gas tax funding may be used towards designated community energy, water, wastewater, solid waste and capacity building projects as specified in the funding agreements.

Development charges

Revenue recognition for development charges occurs after the funds have been collected and when the Municipality has approved the expenditures for the capital work for which the development charges were raised. These funds have been set aside, as required by the Development Charges Act, to defray the cost of growth related capital projects associated with new developments.

Recreational land

The parkland reserve funds have been set aside as required by Provincial legislation which restricts how these funds may be used and, under certain circumstances, how these funds may be refunded.

Prison transfers

The prison transfer grant funds have been set aside as required for any prisoner transfers that need to be made as the funds are restricted for this specific use.

OCIF

Ontario Community Infrastructure Fund (OCIF) is externally restricted by OCIF and can only be used for eligible community infrastructure projects.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

11. Contributions to unconsolidated joint boards

The Municipality is part of a joint board for the Rosemont Fire Department which provides fire protection services to a portion of the Municipality. Contributions of \$75,517 (2018 - \$114,825) were made during the year. The Municipality is contingently liable for its share of any accumulated deficits as at the end of the year. Any deficits would be covered by additional levies charged to the municipalities of the joint board. As of December 31, 2019 there were no such deficits.

12. Net municipal taxation

Net municipal taxation consists of:

	2019	2018
	\$	\$
Taxation revenue	17,420,947	16,929,013
Amount levied and remitted to School Boards	(3,774,108)	(3,746,164)
Amount levied and remitted to the County of Simcoe	(5,910,806)	(5,663,274)
Net municipal taxation	7,736,033	7,519,575

13. Pension agreements

The employees of the Municipality participate in the Ontario Municipal Employees Retirement System ("OMERS"). Although the plan has a defined retirement benefit for employees, the related obligation of the Municipality cannot be identified. The Municipality has applied defined contribution plan accounting as it has insufficient information to apply defined benefit plan accounting. The OMERS plan has several unrelated participating municipalities and costs are not specifically attributed to each participant. Amounts paid to OMERS during the year were \$163,377 (2018 - \$173,370) for current services.

OMERS is a multi-employer plan, therefore any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. The most recent actuarial valuation of the Plan was conducted at December 31, 2019.

14. Tangible capital assets

Schedules 2 and 3 provide information on the tangible capital assets of the Municipality by major asset class, as well as for accumulated amortization of the assets controlled. The reader should be aware of the following information relating to tangible capital assets:

(a) Work in process

Work in process with a value of \$363,299 (2018 - \$259,843) has not been amortized. Amortization of these assets will commence when the asset is put into service.

(b) Contributed tangible capital assets

Contributed tangible capital assets have been recognized at fair market value at the date of contribution. The value of contributed assets received during the year is \$NIL (2018 - \$NIL).

(c) Tangible capital assets disclosed at nominal values

Where an estimate of fair value could not be made, the tangible capital asset was recognized at a nominal value. Land is the only category where nominal values were assigned.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

15. Accumulated surplus

The accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2019	2018
	\$	\$
Surplus:		
Invested in tangible capital assets	45,528,389	44,391,270
Less: financed by long-term liabilities	(3,060,048)	(3,296,176)
Net invested in tangible capital assets	42,468,341	41,095,094
General area taxation	201,926	160,160
Unfunded employee future benefits	(643,520)	(677,978)
Total surplus	42,026,747	40,577,276
Reserves and reserve funds set aside for specific purposes by Council:		
Reserves (Schedule 1)	6,509,475	6,293,262
Discretionary reserve funds (Schedule 1)	101,967	203,290
	6,611,442	6,496,552
Total accumulated surplus	48,638,189	47,073,828

16. Comparative information

Certain comparative figures have been reclassified to conform with the current year's financial statement presentation.

17. Other revenues

Other revenues on the statement of operations consist of the following:

	2019	2018
	\$	\$
Administration fees	106,776	49,604
Penalties and interest	432,969	355,432
Licences and permits	195,992	198,412
Miscellaneous and recoveries	255,267	318,616
	991,004	922,064

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

18. Long-term liabilities

(a) Long-term liabilities consists of the following:

	2019	2018
	\$	\$
Ontario Infrastructure Projects Corporation, 4.61% interest, blended semi-annual payments of \$192,696, due December 2029.	3,060,048	3,296,176

Interest expense of \$148,755 (2018 - \$159,298) is included in environmental services.

(a) Principal, interest and total debt payments for the next 5 years are as follows:

	Principal	Interest	Total
	\$	\$	\$
2020	247,139	138,253	385,392
2021	258,664	126,728	385,392
2022	270,725	114,667	385,392
2023	283,350	102,042	385,392
2024	296,563	88,829	385,392
Thereafter	1,703,607	223,351	1,926,958
	3,060,048	793,870	3,853,918

The above long-term liabilities have been approved by by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs.

The above long-term liabilities are owed to the general fund from waste water and water in the amounts of \$606,277 and \$2,132,852 respectively.

19. Restatement

During the year it was discovered that structural culverts, not readily observed when tangible capital assets (TCA) were originally recorded in 2009, were not included in prior year TCA balances.

The impact of the above on 2018 balances was as follows:

	As previously stated	Adjustments	As restated
	\$	\$	\$
Tangible capital assets	43,759,219	632,053	44,391,272
Opening accumulated surplus	46,133,231	648,640	46,781,871
Amortization	1,615,068	16,586	1,631,654
Annual surplus	308,543	(16,586)	291,957

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

20. Segmented information

The Municipality is a diversified municipal government institution that provides a wide range of services to its citizens such as police, fire, water and roads. Distinguishable functional segments and the activities that encompass are as follows:

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. In measuring and reporting segment revenue from transactions with other segments, inter-segment transfers are measured on the basis of cost.

General Government

General government are revenues and expenses that relate to the operation of the municipality itself and cannot be directly attributed to a specific segment.

Protection services

Protection is comprised of police services, fire protection and canine control. The police services work to ensure the safety and protection of the citizens and their property. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers. Canine control ensures the safety through the licensing of dogs.

Transportation services

Transportation is responsible for maintaining and constructing roads in the Municipality.

Environmental services

This service provides the Municipality's drinking water. They process and clean sewage and ensure the Municipality's water system meets all Provincial standards. It also consists of providing waste disposal to citizens.

Health services

Health services oversees the care and maintenance of the cemetery.

Recreation and cultural services

Recreational and cultural programs like swimming and skating lessons and English as a second language are provided at arenas, aquatic centres and community centres. Also, the Municipality provides library services to assist with its citizens' informational needs.

Planning and development

This department provides a number of services including planning, maintenance and enforcement of building and construction codes and review of all property development plans through its application process.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

NOTES TO THE FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

21. Budget

The Financial Plan (Budget) By-Law adopted by Council on May 28, 2019 was not prepared on a basis consistent with that used to report actual results (Canadian public sector accounting standards). The budget was prepared on a modified accrual basis while Canadian public sector accounting standards now require a full accrual basis. The budget figures anticipated use of surpluses accumulated in previous years to reduce current year expenditures to \$NIL. In addition, the budget expensed all tangible capital expenditures rather than including amortization expense. As a result, the budget figures presented in the statement of operations and change in net financial assets represent the Financial Plan adopted by Council on May 28, 2019 with adjustments as follows:

	2019
	\$
Financial Plan (Budget) Bylaw surplus for the year	-
Add:	
Budgeted transfers to reserves	2,744,287
Less:	
Budgeted transfers from accumulated surplus	(1,899,851)
Amortization	(1,527,158)
Budget deficit per statement of operations	(682,722)

22. Subsequent event

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has had a significant financial, market and social dislocating impact.

At the time of approval of these financial statements, the Municipality has experienced the following indicators of financial implications and undertaken the following activities in relation to the COVID-19 pandemic:

Waived municipal tax penalty and interest charges on current year's taxes only, until August 31, 2020.

Waived water and wastewater penalty and interest charges until July 31, 2020.

Temporarily closed all facilities for walk-in access from March 14, 2020.

Some part-time and seasonal employees were temporarily terminated.

The duration and impact of COVID-19 remain unknown and it is impossible to reliably estimate the impact that the duration and severity of the pandemic could have on the financial results and the financial position of the Municipality.

THE CORPORATION OF THE TOWNSHIP OF ADJALA - TOSORONTIO

SCHEDULE 1 SCHEDULE OF RESERVES AND RESERVE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2019

	Beginning of Year	Interest Earned	From Operations	Other	To Operations	To Capital	Other	End of Year
	\$	\$	\$	\$	\$	\$	\$	\$
Reserves								
Entrances	3,600	-	-	-	-	-	-	3,600
Capital Acquisition	389,132	-	40,000	651,361	-	(358,050)	-	722,443
Building Stabilization	90,720	-	-	12,360	-	(13,992)	-	89,088
Parks Improvement	617,142	-	10,000	-	(117,900)	-	-	509,242
Police	971,360	-	129,507	-	-	-	-	1,100,867
Working Funds	1,310,215	-	56,000	108,583	(358,492)	(56,618)	-	1,059,688
I.T. Hardware								
Upgrades/Surplus	2,853	-	5,000	-	-	-	-	7,853
Investment	687,650	-	-	-	-	-	(385,392)	302,258
Capital Asset Management	500,000	-	200,000	-	-	(53,000)	-	647,000
Fire Department	317,713	-	150,000	35,248	-	(36,882)	-	466,079
Equipment	568,535	-	310,000	2,825	-	(194,734)	-	686,626
Winter Maintenance	26,743	-	-	-	(26,743)	-	-	-
Insurance	169,575	-	20,000	-	(32,886)	-	-	156,689
Storm Water Management	61,023	-	-	-	-	-	-	61,023
Records Management	20,000	-	15,000	-	-	-	-	35,000
Building Assessment Upgrade								
Reserves	160,000	-	110,000	-	-	(77,398)	-	192,602
Capital Tax Levy	76,007	-	81,814	-	-	(50,000)	-	107,821
Planning Reserves	147,212	-	20,000	-	-	(20,399)	-	146,813
Cemeteries	18,000	-	-	-	-	-	-	18,000
Election	-	-	31,000	-	-	-	-	31,000
Aggregate	48,439	-	-	-	-	-	-	48,439
Hospital Contribution	80,000	-	10,000	-	-	-	-	90,000
Water	5,843	-	108,583	-	-	-	(108,583)	5,843
Accessibility	21,500	-	-	-	-	-	-	21,500
	6,293,262	-	1,296,904	810,377	(536,021)	(861,073)	(493,975)	6,509,474
Discretionary Reserve Funds								
Gravel Pit Rehabilitation	29,807	632	-	-	-	-	-	30,439
Water Systems	173,483	3,678	-	-	-	(105,633)	-	71,528
	203,290	4,310	-	-	-	(105,633)	-	101,967
Obligatory Reserve Funds								
Court Security and Prisoner								
Transfer	43,581	924	-	5,092	-	-	-	49,597
Development Charges	852,611	18,514	37,915	-	-	(9,894)	-	899,146
Parkland	69,030	1,464	-	-	-	-	-	70,494
Gas Tax	907,313	24,202	-	676,946	-	(849,418)	-	759,043
OCIF Formula Funding	-	1,430	-	177,454	-	(14,526)	-	164,358
OCIF Top Up Grant	76,421	3,983	-	-	-	(80,404)	-	-
Main Street Revitalization	47,653	1,010	-	-	-	(48,663)	-	-
	1,996,609	51,527	37,915	859,492	-	(1,002,905)	-	1,942,638

See accompanying notes to the financial statements

THE CORPORATION OF THE TOWNSHIP OF ADJALA-TOSORONTIO

SCHEDULE 2 SCHEDULE OF TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2019

	Land	Buildings	Equipment	Roads	Water and Sewer	Bridges	Communi- cations	Vehicles	Furniture	Computers	Work in Process	2019 Total	2018 Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cost													Restated (Note 19)
Balance, beginning of year	3,654,200	5,241,809	2,510,424	34,862,300	11,768,714	9,974,231	191,652	4,355,680	82,229	281,476	259,843	73,182,558	70,978,058
Add: Additions	-	53,893	160,838	1,151,053	131,805	1,021,549	10,614	77,773	-	142,370	204,013	2,953,908	2,305,168
Less: Disposals	-	-	(142,402)	(212,348)	-	(99,099)	(26,639)	(363,844)	-	-	-	(844,332)	(100,672)
Transfers	-	-	-	39,651	-	60,906	-	-	-	-	(100,557)	-	-
Balance, end of year	3,654,200	5,295,702	2,528,860	35,840,656	11,900,519	10,957,587	175,627	4,069,609	82,229	423,846	363,299	75,292,134	73,182,554
Accumulated amortization													
Balance, beginning of year	-	2,548,980	1,670,473	12,791,541	5,307,735	3,484,513	164,457	2,545,152	69,788	208,643	-	28,791,282	27,259,214
Amortization	-	116,968	123,416	573,724	310,164	115,430	5,068	248,800	3,412	30,176	-	1,527,158	1,631,654
Disposal	-	-	(141,953)	(77,168)	-	(38,192)	(26,639)	(270,743)	-	-	-	(554,695)	(99,586)
Balance, end of year	-	2,665,948	1,651,936	13,288,097	5,617,899	3,561,751	142,886	2,523,209	73,200	238,819	-	29,763,745	28,791,282
Net book value, end of year	3,654,200	2,629,754	876,924	22,552,559	6,282,620	7,395,836	32,741	1,546,400	9,029	185,027	363,299	45,528,389	44,391,272

See accompanying notes to the financial statements

THE CORPORATION OF THE TOWNSHIP OF ADJALA-TOSORONTIO

SCHEDULE 3 SCHEDULE OF SEGMENTED TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2019

	General Government	Protection Services	Transportation Services	Environmental Services	Recreation and Cultural Services	Planning and Development	Total
	\$	\$	\$	\$	\$	\$	\$
Cost							
Balance, beginning of year	2,219,149	3,557,985	49,736,776	15,380,546	2,240,683	47,419	73,182,558
Additions	256,212	54,351	2,474,077	131,805	37,463	-	2,953,908
Disposals	(33,892)	(320,760)	(380,648)	(21,802)	(39,811)	(47,419)	(844,332)
Balance, end of year	2,441,469	3,291,576	51,830,205	15,490,549	2,238,335	-	75,292,134
Accumulated amortization							
Balance, beginning of year	1,121,851	2,130,230	18,610,830	6,374,230	506,722	47,419	28,791,282
Amortization	80,045	171,074	881,570	357,640	36,829	-	1,527,158
Disposals	(33,892)	(264,600)	(152,300)	(21,804)	(34,680)	(47,419)	(554,695)
Balance, end of year	1,168,004	2,036,704	19,340,100	6,710,066	508,871	-	29,763,745
Net book value, end of year	1,273,465	1,254,872	32,490,105	8,780,483	1,729,464	-	45,528,389

See accompanying notes to the financial statements

THE CORPORATION OF THE TOWNSHIP OF ADJALA-TOSORONTIO

SCHEDULE 4 SCHEDULE OF SEGMENTED REVENUES AND EXPENSES FOR THE YEAR ENDED DECEMBER 31

	General Government		Protection Services		Transportation Services		Environmental Services		Recreation and Cultural Services		Planning and Development		Total	
	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues														Restated (Note 19)
Taxation	1,925,175	1,977,150	2,746,107	2,644,237	2,359,232	2,269,078	423,850	220,757	83,942	123,647	197,727	284,706	7,736,033	7,519,575
Government grants - Federal	-	-	-	-	851,378	74,419	-	-	1,750	1,750	-	-	853,128	76,169
Government grants - Provincial	1,247,349	560,000	-	23,936	342,746	1,293,537	5,724	43,015	61,532	14,313	-	-	1,657,351	1,934,801
User fees and service charges	25,661	25,185	58,471	65,144	3,683	8,917	964,743	919,695	12,865	11,140	45,138	67,082	1,110,561	1,097,163
Grants - Other sources	-	-	-	-	-	-	-	111,884	-	-	-	16,077	-	127,961
Other	65,836	10,484	478,184	346,786	271,993	391,011	37,530	95,212	-	5,878	137,461	72,693	991,004	922,064
	3,264,021	2,572,819	3,282,762	3,080,103	3,829,032	4,036,962	1,431,847	1,390,563	160,089	156,728	380,326	440,558	12,348,077	11,677,733
Expenses														
Salaries, wages and employee benefits	1,039,335	894,730	740,041	797,943	1,162,512	1,153,389	65,903	48,346	9,438	16,633	182,374	276,076	3,199,603	3,187,117
Supplies and services	580,280	1,295,675	861,761	651,948	1,782,365	1,874,340	263,952	259,240	90,451	80,731	183,823	145,354	3,762,632	4,307,288
Interest	-	-	-	-	-	-	148,755	159,298	-	-	-	-	148,755	159,298
Fees and contracted services	-	-	1,512,517	1,487,120	-	-	595,598	571,043	23,324	23,128	14,129	19,128	2,145,568	2,100,419
Amortization	80,045	90,457	168,443	143,092	884,155	1,009,233	357,639	352,636	36,876	36,236	-	-	1,527,158	1,631,654
	1,699,660	2,280,862	3,282,762	3,080,103	3,829,032	4,036,962	1,431,847	1,390,563	160,089	156,728	380,326	440,558	10,783,716	11,385,776
Annual surplus	1,564,361	291,957	-	-	-	-	-	-	-	-	-	-	1,564,361	291,957

See accompanying notes to the financial statements