

Introduction

This guide has been prepared for the purpose of supplying information to persons intending to stand for elected office and is available electronically on the Township of Adjala-Tosorontio website.

This guide is only intended to provide candidates with information on running for office. Candidates are responsible for ensuring they are familiar with the requirements of the Municipal Elections Act, 1996 and should consult the Act for complete information and legislative requirements. A copy of the Municipal Elections Act, 1996 is available online at www.Ontario.ca/laws.

Candidates must comply with all the requirements relating to election campaign financing. The Ministry of Municipal Affairs produces a guide for candidates that outlines the financial reporting requirements under the Act which has been included.

This guide may be updated periodically. Please notify the Clerk's Department of any changes to your email address.

It is the responsibility of prospective candidates to ensure through their own determination that they have complied with the election financing regulations and that they are in fact qualified and not disqualified by law. In all cases of filing times (i.e.: 2:00 p.m.), the tie displayed by the Clerk's Department clock shall prevail.

Key Contacts

Dianne Gould-Brown Clerk
Township of Adjala-Tosorontio
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Fiona Smith, Acting Deputy Clerk
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fsmith@adjtos.ca

Stay informed and receive all updates to election information by visiting the Township's of Adjala-Tosorontio's election page:

www.adjtos.ca/election-2022

Interested candidates are encouraged to make an appointment to file nomination paperwork. To schedule an appointment please contact the Clerk Department at elections@adjtos.ca

Municipal Offices to Be Elected

On Monday, October 24, 2022, voters in the Township of Adjala-Tosorontio will elect members for the following offices:

Mayor

- One to be elected by all electors of the municipality

Deputy Mayor

- One to be elected by all electors of the municipality

Councillor – Ward 1

- One to be elected by electors in Ward 1 in the municipality

Councillor – Ward 2

- One to be elected by electors in Ward 2 in the municipality

Councillor – Ward 3

- One to be elected by electors in Ward 3 in the municipality

Councillor – Ward 4

- One to be elected by electors in Ward 4 in the municipality

Councillor – Ward 5

- One to be elected by electors in Ward 5 in the municipality

Simcoe County District School Board (English-Public)

- One to be elected by public school board electors of the municipality
- To be filed at the Township of Essa

Simcoe Muskoka Catholic District School Board (English-Separate)

- One to be elected by separate school electors of the municipality
- To be filed at the Town of New Tecumseth

Conseil Scolaire Viamond (French-Public)

- One to be elected by French language public school electors of the municipality
- To be filed at the City of Barrie

Conseil Scolaire Catholique MonAvenir (French-Separate)

- One to be elected by French language separate school electors of the municipality
- To be filed at the City of Barrie

Qualification of Candidates

Member of Council

Qualifications for members of Council are set out in Section 256 of the Municipal Act, 2001 and Section 17 of the Municipal Elections Act, 1996.

In order to run for office in the Township of Adjala-Tosorontio a person must be:

1. A Canadian citizen;
2. At least 18 years old;
3. A resident of the Township of Adjala-Tosorontio or the owner or tenant of land here, or the spouse of such owner or tenant; and
4. Who is not disqualified by any legislation from holding office.

Ineligibility

The following are ineligible to be elected as members of Council:

- (a) An employee of the Township of Adjala-Tosorontio except during an authorized leave of absence (the leave of absence must begin upon filing the Nomination Form);
- (b) A person who is not an employee of the municipality but who is the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman or Registrar, or who holds any administrative position of the municipality;
- (c) A judge of any court;
- (d) A member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada.

Important Dates

The following are legislative dates as set out in the *Municipal Elections Act, 1996*

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| <p>May 2 to August 19, 2022 MEA 33(4)</p> | <p>Nomination Period</p> <ul style="list-style-type: none"> Nomination forms may be filed by candidates beginning May 2, 2022 and on any day thereafter at any time when the Clerk's Office is open (Monday to Friday, 8:30 a.m. to 4:30 p.m.), and on Nomination Day (August 19, 2022) when nomination forms may be filed between the hours of 9:00 a.m. and 2:00 p.m. |
| <p>May 2, 2022 to December 31, 2022 MEA 88.24</p> | <p>Candidate Campaign Period</p> <ul style="list-style-type: none"> The campaign period begins on the day that a candidate files a nomination paper with the Municipal Clerk and ends on December 31, 2022. Alternative time periods are in effect if the candidate withdraws the nomination, if the Clerk rejects the nomination, or the candidate extends his/her campaign and is continuing to campaign to erase a deficit. |
| <p>August 19, 2022 MEA 31</p> <p>MEA 36</p> | <p>Nomination Day</p> <ul style="list-style-type: none"> Last day for filing nominations. Nominations, on the required form, filed on this day may only be filed between the hours of 9:00 a.m. to 2:00 p.m. <p>Withdrawal Of Nomination</p> <ul style="list-style-type: none"> Candidates that have already filed their nomination on the prescribed form can withdraw their nomination in writing up until the close of the Nomination Period (2:00 p.m.) |
| <p>August 22, 2022 MEA35</p> <p>MEA 37</p> | <p>Certification Of Nominations</p> <ul style="list-style-type: none"> The Clerk shall examine and certify filed nomination forms prior to 4:00 p.m. <p>Acclamations</p> <ul style="list-style-type: none"> The Clerk shall declare any acclaimed eligible candidates to be duly elected after 4:00 p.m. |
| <p>September 1, 2022 MEA 23</p> | <p>Voters List</p> <ul style="list-style-type: none"> The Clerk shall make the list of voters available to persons entitled. The list is |

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| <p>MEA 44(4)</p> | <p>for election purposes only and as such, viewing will be supervised.</p> <p>Proxy Forms</p> <ul style="list-style-type: none"> The Clerk shall issue Proxy Vote Certificates upon request to those eligible voters after 4:00 p.m. |
| <p>September 1 - October 21, 2022 MEA 23(4)(5)</p> | <p>Revision Period</p> <ul style="list-style-type: none"> Application to Add, Remove or Correct One's Own Information: Individuals may make application to the Clerk requesting that their name/information be added, removed or corrected. |
| <p>October 24, 2022 10:00 a.m. to 8:00 p.m. MEA 5</p> | <p>Election Day</p> <ul style="list-style-type: none"> Electors may cast their <i>vote</i> up to 8:00 p.m. <p>Advanced Voting Day</p> <ul style="list-style-type: none"> Shall be determined and brought forward to Council once the dates have been established by the Clerk. |
| <p>As soon as possible after Voting Day MEA 5</p> | <p>Official Results</p> <ul style="list-style-type: none"> The Clerk will publicly declare to be elected the candidates having the highest number of votes for each office. |
| <p>November 15, 2022 MEA 6</p> | <p>Term Of Office Commences</p> <ul style="list-style-type: none"> The elected member must take the oath of office prior to taking his or her seat. |
| <p>December 31, 2022 MEA 88</p> | <p>Campaign Period Ends</p> <ul style="list-style-type: none"> Deadline to provide the Clerk with written notification of deficit and continuation of campaign on or <u>before</u> December 31st. Candidates may file financial information. |
| <p>March 31, 2023 MEA 88</p> | <p>Deadline For Filing of Financial Statements</p> <ul style="list-style-type: none"> The final date by which all candidates must file their financial statements is March 31, 2023 at 2:00 p.m. This applies where an extension has not been obtained to extend their campaign. |
| <p>June 30, 2023 MEA 88.24</p> | <p>Where Campaign Period Has Been Extended</p> <ul style="list-style-type: none"> The final date by which all candidates/third party advertisers must file their financial statements is June 30, 2023 at 2:00 p.m. |