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Subject Title: **VOLUNTEER OUTDOOR ICE RINK POLICY**

Date Approved By Council: December 5, 2011

Motion No: 11-154

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## **PREAMBLE**

It is the aim of the Township of Adjala – Tosorontio (“Township”), to allow a Volunteer Neighbourhood Group(s) (“VNG”) the opportunity through the direction of the Adjala – Tosorontio Outdoor Rink Committee to install, maintain and operate outdoor ice rink(s) on Township land at designated locations approved by the Township.

## **POLICY**

### **Facility Maintenance and Operations**

1. The Township will permit a VNG which consists of a group of Township trained/approved volunteers and a Volunteer Co-ordinator to install, maintain and operate outdoor ice rink(s) on Township land at designated locations approved by the Township. The Volunteer Co-ordinator shall enter into the required agreement with the Township by signing the Volunteer Co-ordinator Agreement and all other volunteers will be required to sign the Volunteer Agreement.
2. The location and the size of the rink must be approved by the Township prior to its installation.
3. The Township will permit access into the site, and provide picnic tables and waste receptacles, as required.
4. The VNG shall appoint a Volunteer Co-ordinator to act as liaison with the Township of Adjala – Tosorontio. The Volunteer Co-ordinator shall be responsible for following and enforcing all guidelines and directions as provided by the Township against the Volunteers. The Volunteer Co-ordinator is responsible for ensuring that the ice surface is inspected a minimum of twice daily and more frequently when weather conditions fluctuate in order to determine if the ice is suitable for skating. The Volunteer Co-ordinator is also responsible for recording the information required on the Outdoor Ice Rink Site Checklist provided by the Township and shall be submitted for the preceding week to the Public Works department on Monday of

- every week. The Volunteer Co-ordinator shall also report all known accidents which occur or arise as a result of the operation of the ice rink to the Public Works department.
5. The Volunteers and Volunteer Co-ordinator shall maintain the ice rink by flooding the ice in cooperation with the Adjala – Tosorontio Fire Department and provide snow and waste removal as required with the assistance of the Public Works department when possible. The volunteer Co-coordinator shall co-ordinate flooding of the rink.
  6. Insufficient ice covering will allow skate blades to break through the ice and cause either injury to the skater or damage to the base. When creating an ice rink, the ice should be thick enough to ensure that a skate blade will not come into contact with the base of the ice rink.
  7. Any holes, cracks, chips or shell ice should be repaired as soon as possible by the Volunteer or Volunteer Co-ordinator after becoming aware of the issue and noted on the Rink Site Checklist.
  8. The Volunteer Co-ordinator shall install an “Outdoor Rink – Closed” sign, as provided by the Township, when the Volunteer Co-ordinator deems the ice is unsafe to skate on.
  9. All Volunteers and Volunteer Co-ordinator shall supply at their own expense and wear appropriate protective clothing when inspecting, flooding or removing snow on the ice surface. In addition, there shall be a minimum of two Volunteers together when inspecting, flooding or removing snow from the ice to ensure assistance is available should it be required.
  10. The Volunteer Co-ordinator shall attend a training session on the Volunteer Outdoor Ice Rink Policy and shall abide by all practices and procedures recommended at the training session.
  11. The Volunteer Co-ordinator shall be responsible for ensuring that the Volunteers have been properly trained on the Volunteer Outdoor Ice Rink Policy and that they abide by all the practices and procedures recommended at the training session.
  12. Volunteers and the Volunteer Co-ordinator are responsible for providing shovels at their own expense and shall shovel and remove snow from the skating surface(s) and around benches and undertake any hand shoveling required to allow access to the rink(s).
  13. The ice rinks shall be open to use by all members of the community, during normal park hours and it is strongly recommend that adult supervision be provided when the ice rink is in use. All persons under the age of thirteen shall be supervised by an adult.
  14. No objects such as nets, boards or lights shall be installed in the park or ice surface unless prior approval from the Township has been received.
  15. The Township reserves the right to close the ice rink to use at any time, or if required remove the ice rink as it deems to be necessary. The decision of the Township shall be final.

16. The Volunteer Co-ordinator with the assistance of the Township as deemed necessary shall ensure the rink area is restored to the conditions that pre-existed the installation of the rink. All garbage/litter, equipment and materials must be cleaned up/removed by April 1<sup>st</sup> or as directed by the Township.

## **TOWNSHIP OF ADJALA – TOSORONTIO**

### **ICE SKATING GUIDELINES**

It is the responsibility of the Township to provide a safe and enjoyable skating environment for members of the public. In order to achieve this environment the following guidelines are to be followed.

1. The ice rink(s) shall be open to use by all members of the community, during normal park hours and it is strongly recommend that adult supervision be provided when the ice rink is in use. All persons under the age of thirteen shall be supervised by an adult.
2. All users shall review and obey all posted signs.
3. The use of CSA approved helmets is strongly recommended in order to prevent head injury and that all persons under the age of 16 must wear a CSA approved helmet.
4. No games are to be played at any time that will endanger the safety and/or enjoyment of others which includes hockey games and hockey sticks unless all the skaters are participants in the game.
5. In order to prevent tracking of grit and dirt onto the ice, slipping or injury to foot, no shoes are allowed on the ice unless assistance is being provided to help children to skate.
6. In order to prevent choking or tripping, no food or beverages are to be consumed on the ice surface at any time.
7. In order to prevent potential injury to children or a person carrying a child, children must not be carried by any means ex. Sitting on shoulders, being carried in arms or equipment such as “snugglies”, or in back packs
8. Skating Aids which include sledges, wheelchair skates and skaters edge are permitted. Walkers, baby strollers, toboggans, sleighs, snow racers, baby carriers, car seats, back packs, wagons, “snuggles”, chairs, hockey sticks and kick sleds are not considered skating aids and are not permitted on the rink as such.
9. No excessive speeding, horseplay or foul language will be permitted on or around the ice rink.

### **Violation Procedures**

Disregard of Provincial and Local By-laws and Statutes (weapons, drugs, alcohol) will not be tolerated under any circumstances and a patron is to be expelled immediately from the park. Police shall be called and it may be necessary to request that police assist with a patron that refuses to leave so when requested to do so.

Smoking is not allowed within 15m of any playground equipment and may be subject to fines under the Township of Adjala – Tosorontio Smoking By-law 09-22.