

Request for Reconsideration (For Residential Properties) 2017 Tax Year



Section 1: About your property

Roll Number (see page 1 of your Property Assessment Notice)

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Property Address		
Municipality		
Owner 1 (Last Name, First Name)		Owner 2 (Last Name, First Name)
Company Name (if applicable)		Position/Title (if applicable)
Home Phone Number	Alternate Phone Number	E-mail Address

Tell us if we should send follow-up information about your RfR to a different mailing address than the property address:

Mailing Address

What is your property's value on January 1, 2016?
(Top of page 1 of Property Assessment Notice or
Amended Property Assessment Notice)

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Section 2: Why MPAC should reconsider your property's assessed value

In the box below, please tell us why you are asking MPAC to reconsider your property's assessed value. Include details to support your request. Take as much space as you need or use a second sheet of paper if you are not completing this form online.

Section 3: Your supporting documentation

Please tell us if you are including any documents or photographs with your RfR to support your request.

Photos of this property

Assessed value of similar properties

Other documents, such as municipal zoning records

Photos of similar properties

Information supporting property tax exemption under Section 3 of the *Assessment Act*

Sale information for this property and other similar properties

Section 5: Signature of owner

X	Date (dd/mm/yyyy)
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MPAC collects the information on this form under the authority of the *Assessment Act*. We will use the information to reconsider your property assessment. If you have any questions about this information collection, please contact us at 1 866 296-6722. Your privacy is protected under the *Municipal Freedom of Information and Protection of Privacy Act*.

Section 6: Representative information

If you would like someone else to act for you while we review your Request for Reconsideration, please complete this section and provide a Letter of Authorization for that person. You may also use the Representative Authorization Form. It is available at mpac.ca or by calling us at 1 866 296-6722.

Please note that the *Law Society Act* specifies who can act as a representative for a property owner. Persons approved by the Law Society of Upper Canada to practice law or provide legal services in Ontario do not require Letters of Authorization.

Representative Name (Last Name, First Name)	LSUC License Number	Telephone

Appealing to the Assessment Review Board (ARB)

You may also file an appeal of MPAC's assessment with the ARB. The ARB is an independent tribunal (decision-making body) of the Ontario Ministry of the Attorney General.

Please note that if your property, or a portion of it, is classified as residential, farm or managed forests, you must first file an RfR with MPAC before you are eligible to appeal to the ARB.

There is a time limit to submit an appeal to the ARB. It starts on the date that MPAC issues the results of your RfR, and ends after 90 days. The deadline for submitting an appeal to the ARB will be in the letter that MPAC sends you with the results of the RfR review. You can find more information about how to file an appeal, including forms and fees, at elto.gov.on.ca/arb.