



**Township of Adjala-Tosorontio
Special Council Minutes
December 14, 2018 at 11:00 a.m.
Council Chambers**

The Acting Clerk, delegated her authority under Section 228(4) of the Municipal Act, S.O. 2001, c.25, as amended, with regard to the Public Works Road tour portion of the Special Council Meeting of December 14, 2018 along with the discussion regarding Agenda Items 1 through 9, including the Closed Session of the Special Council Meeting of December 14, 2018 to Doug Sitland, Director, Infrastructure and Development and Alice Byl, Administrative Assistant, Infrastructure and Development, Township of Adjala-Tosorontio.

Members Present: Mayor Floyd Pinto
Deputy Mayor Bob Meadows
Councillor Annette Bays
Councillor Deborah Hall-Chancey
Councillor Ronald O'Leary
Councillor Jonathan Pita

Staff Present: Director of Infrastructure and Development, Doug Sitland
Supervisor of Operations and Maintenance, John Kolb
Coordinator of Capital Planning and Asset Management, Steve Kimberley
Public Works Administration Assistant, Alice Byl

1. Call to Order

Mayor Pinto called the meeting to Order.

2. Adoption of the Agenda

Resolution 18-348

Moved by Deputy Mayor Meadows

Seconded by Councillor Pita

Resolved that the agenda for the Special Council Meeting held on Friday, December 14, 2018 at 9:00 p.m. be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Presentations

4.1. Infrastructure and Development – Department Orientation

Doug Sitland, Director of Infrastructure and Development, John Kolb, Steve Kimberley and Alice Byl were in attendance and gave Council an introduction

as to each individual's role within the department. Staff also answered Council's questions.

Resolution 18-349

Moved by Deputy Mayor Meadows

Seconded by Councillor Hall-Chancey

Resolved that the presentation from the Infrastructure and Development and Public Works Staff be received.

Carried

Resolution 18-350

Moved by Deputy Mayor Meadows

Seconded by Councillor Bays

Resolved that Council move onto Section 6 and move Section 5 to the end of the agenda.

Carried

5. Reports and Correspondence

5.1. Infrastructure and Development

a) Infrastructure and Development Report 2018-30 – Structure 14 – Concession Road 3 – Tosorontio

Resolution 18-351

Moved by Deputy Mayor Meadows

Seconded by Councillor Pita

Recommendation:

That Infrastructure and Development Report # 2018-30 dated Friday, December 14, 2018 entitled "Structure 14 – Concession Road 3 - Tosorontio" be received, and further;

That Staff be authorized to retain Greenland International Consulting Ltd. to provide construction management and quality control services relating to the replacement of Structure 14 at an estimated cost of \$48,616.00, and further;

That the Staff be authorized to undertake emergency repairs to an upset limit of \$50,000, if warranted based on the findings of routine monitoring that will occur up until the time the structure is replaced.

Defeated

b) Infrastructure and Development Report 2018-31 – Evergreen Subdivision - Loretto

Resolution 18-352

Moved by Councillor Bays

Seconded by Councillor Hall-Chancey

Recommendation:

That Infrastructure and Development Report # 2018-31 dated Friday, December 14, 2018 entitled "Evergreen Subdivision - Loretto" be received, and further;

That the construction of retaining walls between Lots 23 and 24 (municipal addresses 21 and 23 Keenan Drive) and between Lots 24 and 25 (municipal addresses 23 and 25 Keenan Drive) be approved, and further;

That the extension of the driveway culvert on Lot 24 (municipal address 23 Keenan Drive) not be authorized.

Resolution 18-353

Moved by Councillor Bays

Seconded by Deputy Mayor Meadows

Resolved That Infrastructure and Development Report # 2018-31 dated Friday December 14, 2018 entitled "Evergreen Subdivision – Loretto" be deferred to the end of the meeting.

Carried

c) Infrastructure and Development Report 2018-34 – Seasonal Operations

Resolution 18-354

Moved by Councillor Bays

Seconded by Deputy Mayor Meadows

Resolved that Infrastructure and Development Report # 2018-34 dated Friday, December 14, 2018 entitled "Seasonal Operations" be received, and further;

That the Infrastructure and Development Department be authorized to hire TWO (2) additional contract/seasonal winter plow drivers who would be dedicated to an afternoon shift as generally outlined in Appendix C, and further;

That the Infrastructure and Development Department be authorized to increase the total hours for the TWO (2) contract/seasonal winter patrol officers to a total of 80 hours every week, and further;

That the Infrastructure and Development Department implement a winter control schedule that materially matches the one contained in Appendix "C", and further;

That the Infrastructure and Development Department return with a proposal for a "Stand By" system for both the workers and supervisory staff.

Carried

d) Infrastructure and Development Report 2018-35 – Lifecycle Strategies for Bridges and Structural Culverts

Resolution 18-355

Moved by Councillor Bays

Seconded by Deputy Mayor Meadows

Resolved that Infrastructure and Development Report # 2018-35 dated December 14, 2018 entitled "Lifecycle Strategies for Bridges and Structural Culverts" be received and filed as information.

Carried

e) Infrastructure and Development Report 2018-39 – Railing Replacement - Concession Road 4 (Adjala)

Resolution 18-356

Moved by Deputy Mayor Meadows

Seconded by Councillor Pita

Resolved that Infrastructure and Development Report # 2018-39 dated December 14, 2018 entitled "Railing Replacement – Concession Road 4 (Adjala)" be received, and further;

That the damaged railing be replaced and attempts be made to recover the cost from insurance, or the responsible party.

Carried

f) Infrastructure and Development Report 2018-32 – Departmental Capital Budget Update

Recommendation:

That Infrastructure and Development Report # 2018-32 dated Monday, December 14, 2018 entitled "Departmental Capital Budget Update" be

received.

Resolution 18-357

Moved by Deputy Mayor Meadows

Seconded by Councillor Pita

Resolved that the recommendation for Infrastructure and Development Report # 2018-32 be amended to read Friday, December 14, 2018.

Carried

Resolution 18-358

Moved by Councillor Bays

Seconded by Councillor Hall-Chancey

Resolved that Infrastructure and Development Report # 2018-32 dated Friday, December 14, 2018 entitled "Departmental Capital Budget Update" be received.

Carried

g) Infrastructure and Development Report 2018-33 – Departmental Operating and Maintenance Budget Update

Recommendation:

That Infrastructure and Development Report # 2018-33 dated Monday, December 14, 2018 entitled "Departmental Operating and Maintenance Budget Update" be received, and filed as information.

Resolution 18-359

Moved by Deputy Mayor Meadows

Seconded by Councillor Bays

Resolved that the recommendation for Infrastructure and Development Report # 2018-33 be amended to read Friday, December 14, 2018.

Carried

Resolution 18-360

Moved by Councillor Pita

Seconded by Councillor O'Leary

Resolved that Infrastructure and Development Report # 2018-33 dated Friday, December 14, 2018 entitled "Departmental Operating and Maintenance Budget Update" be received, and filed as information.

Carried

Resolution 18-361

Moved by Deputy Mayor Meadows

Seconded by Councillor Pita

Resolved that Council recess at 3:23 p.m. for five (5) minutes.

Carried

Resolution 18-362

Moved by Councillor Bays

Seconded by Deputy Mayor Meadows

Resolved that Council reconvene at 3:32 p.m.

Carried

6. Closed Meeting

6.1. Personal matters about an identifiable individual, including municipal or local board employees

6.2. Labour Relations or Employee Negotiations

6.3. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

Resolution 18-363

Moved by Councillor Hall Chancey

Seconded by Deputy Mayor Meadows

Resolved that the Council of the Township of Adjala-Tosorontio convene in closed session in accordance with Section 239(2)(b), (d) and (e) of the Municipal Act, 2001 as amended to consider personal matters about an identifiable individual, including municipal or local board employees; to consider matters relating to labour relations or employee negotiations, and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

Resolution 18-364

Moved by Deputy Mayor Meadows

Seconded by Councillor Bays

Resolved that staff be directed to proceed as instructed in closed session.

Carried

Resolution 18-365

Moved by Deputy Mayor Meadows

Seconded by Councillor Bays

Resolved that the Treasury Department be directed to inform all staff that any outstanding lieu time for the year 2018 can be extended until the end of February 2019 as a one time offer.

Carried

5.1b Infrastructure and Development Report 2018-31 – Evergreen Subdivision - Loretto

Recommendation:

That Infrastructure and Development Report # 2018-31 dated Friday, December 14, 2018 entitled "Evergreen Subdivision - Loretto" be received, and further;

That the construction of retaining walls between Lots 23 and 24 (municipal addresses 21 and 23 Keenan Drive) and between Lots 24 and 25 (municipal addresses 23 and 25 Keenan Drive) be approved, and further;

That the extension of the driveway culvert on Lot 24 (municipal address 23 Keenan Drive) not be authorized.

Resolution 18-366

Moved by Councillor Bays

Seconded by Councillor Hall-Chancey

Resolved that the recommendation for Infrastructure and Development Report 2018-31 – Evergreen Subdivision – Loretto be amended by removing the second paragraph.

Carried

Resolution 18-367

Moved by Councillor Pita

Seconded by Councillor Hall-Chancey

Resolved that Infrastructure and Development Report # 2018-31 dated Friday, December 14, 2018 entitled "Evergreen Subdivision - Loretto" be received, and further;

That the extension of the driveway culvert on Lot 24 (municipal address 23 Keenan Drive) not be authorized.

Carried

7. Confirmation By-Law

Bill 1871 – A By-law to confirm the Proceedings of Council of the Township of Adjala-Tosorontio at its special meeting held on December 14, 2018

Resolution 18-368

Moved by Deputy Mayor Meadows

Seconded by Councillor Pita

Resolved that Bill 1871 to Confirm the Proceeding of Council at its special meeting held December 14, 2018 be introduced a first, second and third time and enacted as a By-law of the Township of Adjala-Tosorontio.

Carried

8. Date of Next Meeting

Monday, January 14, 2019 at 6:30 p.m.

9. Adjournment

The meeting adjourned at 4:39 p.m.